

Teitl: Title:	Prevent Policy
--------------------------------	----------------



Cydraddoldeb ac Amrywiaeth / Equality & Diversity

Dolen at Gam 1 Asesu Effaith (ar Gydraddoldeb a'r Gymraeg): / Impact Assessment Stage 1 (Equality & Welsh) link:	Prevent Policy EIA
<i>Effaith ar yr Iaith Gymraeg</i> <i>Mae asesiad effaith wedi'i gynnal ar y polisi hwn i ystyried ei effaith ar yr iaith Gymraeg yn unol â Safonau'r Gymraeg (94-104) a Mesur yr Iaith Gymraeg (Cymru) 2011.</i>	<i>Welsh Language Impact</i> An impact assessment has been carried out on this policy to consider its effect on the Welsh Language in accordance with the Welsh Language Standards (94-104) and the Welsh Language (Wales) Measure 2011.

Adolygu a Chymeradwyo / Review and Approval

Perchennog y Ddogfen: Document Owner:	Head of Learner Services		
Ymgynghoriad / Consultation:	Safeguarding Group		
Dyddiad cymeradwyo / Date Approved	Cymeradwyaeth y Pwyllgor Mewnol e.e. Grŵp Diogelu / Internal Committee Approval e.g. Safeguarding Group	<i>Safeguarding Group March 2022</i>	
	Pwyllgor Cyfathrebu a Diwylliant / Communications & Culture Committee:	<i>N/A</i>	
	Pwyllgorau'r Bwrdd / Board Committees:	Pwyllgor Archwilio a Risg / Audit & Risk Committee:	<i>N/A</i>
		Pwyllgor Cwricwlwm a Safonau / Curriculum & Standards Committee	<i>N/A</i>
		Pwyllgor Cyllid, Pobl a Diwylliant / Finance, People & Culture Committee:	<i>21st March 2022</i>
Corff Llywodraethu / Governing Body:	<i>6th April 2022</i>		
Dyddiad Adolygu: Review Date:	April 2023		

Anfonwch y ddogfen wedi ei chymeradwyo i'w chyfieithu gan ddefnyddio'r [Ffurflen Cais Cyfieithu](#)
Send approved document for Translation using the [Translation Request Form](#)

Rhifwch bob adran a pharagraff
Please number each section and paragraph

Table of Contents

Prevent Policy

1. Introduction	3
2. Prevent Duty	4
3. Scope	4
4. Approach	4
5. Prevent Duty Objectives	5
6. British Values	6
7. Responsibilities	6
8. Referral Process	7
9. Information Sharing	8
10. Training	8

Prevent Policy

1. Introduction

- 1.1 Coleg Cambria aims to provide an environment which respects and values the positive contribution of all its learners to enable them to achieve their full potential and to gain benefit and enjoyment from their involvement in the life of the College. These values are also enshrined in the College's Strategic Plan.
- 1.2 To achieve this the college acknowledges the following basic rights for all its learners:
 - To be treated with dignity and respect
 - To be fairly treated
 - To receive encouragement to reach their full potential
- 1.3 The Government's Prevent Agenda is 1 of the 4 elements of CONTEST, the government's counter-terrorism strategy. It aims to stop people becoming terrorists or supporting terrorism.

The Government's Prevent strategy:

- responds to the ideological challenge we face from terrorism and aspects of extremism, and the threat we face from those who promote these views
 - provides practical help to prevent people from being drawn into terrorism and ensure they are given appropriate advice and support
 - works with a wide range of sectors (including education, criminal justice, faith, charities, online and health) where there are risks of radicalisation that we need to deal with.
 - covers all forms of terrorism, including far right extremism and some aspects of non-violent extremism.
- 1.4 The Counter-Terrorism and Security Act 2015 (Prevent Duty 2015) places a duty on specified authorities including schools, colleges and universities to 'have due regard, in the exercise of its functions, to the need to prevent people from being drawn into terrorism'. This is supported further by the Prevent Duty guidance (September 2015) for FE institutions in England and Wales and HE institutions in England and Wales (September 2015) respectively.
 - 1.5 This Policy outlines Coleg Cambria's approach to ensuring compliance with the requirements of the Act and the Prevent Duty, it's approach to dealing with concerns raised within its community, and its contribution to any multi-agency response to concerns raised.

There are four main elements to the policy:

- prevention through teaching and pastoral support systems
- procedures for identifying and reporting cases or suspected cases
- support for learners who may have extremist ideas that are part of terrorist ideology.

- to provide a safe and secure environment for all learners in the college.

1.6 The College has developed a culture of safety and respect for its students, colleagues, governors and visitors. As part of this ethos the College has considered the Prevent Duty and the importance of collaborative working between college staff, local authorities, police, other educational institutions, policy makers and health providers to identify, detect and safeguard vulnerable people throughout the organisation.

2. Prevent Duty

The Prevent Duty requires the College to:

- 2.1 Work in partnership with others (colleagues, governors, the local authority, the local safeguarding board, the police, health professionals, Prevent professionals etc.) to ensure student safety.
- 2.2 Risk assess all events and activities, off and on site, and to be aware of any where the possibility to have contact with or become involved in terrorism exists.
- 2.3 Provide sufficient pastoral care and welfare support for all students and use of a faith facility.
- 2.4 Have effective IT security (including the use of Wifi) and a responsible user policy in place.

3. Scope

- 3.1 This Policy applies to all individuals who come into contact with Coleg Cambria, including but not limited to:
 - All Learners (including FE, WBL HE, Adult community, School Link learners and learner voice clubs and societies)
 - Colleagues
 - Volunteers
 - Governors
 - All external visiting speakers
- 3.2 It applies to all sites of the College including:
 - Outreach centres (including those on employer premises)
 - Sub-contractors (including traineeship programmes, delivery partners)
 - Nurseries and Holiday clubs (both onsite and offsite),

4. Approach

- 4.1 Coleg Cambria's approach will be to carry out a risk assessment which is proportionate to the size, complexity and cultural setting of the institution. The risk assessment will ensure

that appropriate policies and procedures are in place to help identify and support individuals who may be vulnerable and/or at risk and also provide clear management oversight of the requirements. The risk assessment will be regularly reviewed and, where necessary, updated.

4.2 The College seeks to identify individuals who may be vulnerable and/or at risk within its community at an early stage, be they a colleague or a learner, and ensure they are given appropriate support and welfare provisions. The College's responsibilities under the Act will be managed initially through existing safeguarding arrangements set out within this Policy, and also within the College's Safeguarding Policy.

5. Prevent Duty Objectives

5.1 This policy has five key objectives:

- To promote and reinforce shared values; to create space for free and open debate; and to listen and support the learner voice.
- To break down segregation among different student communities including by supporting interfaith and inter-cultural dialogue and understanding, and to engage all students in playing a full and active role in wider engagement in society
- To ensure student safety and that the College is free from bullying, harassment and discrimination
- To provide support for students who may be at risk and appropriate sources of advice and guidance
- To ensure that students and colleagues are aware of their roles and responsibilities in preventing violent extremism.

6. British Values

- 6.1 The Prevent Duty states the British Values that are expected to be embedded into the curriculum offer and into the ethos of the College, they are:-
- Democracy
 - The rule of law
 - Individual liberty
 - Mutual respect
 - Tolerance of those with different faiths and beliefs
- 6.2 The College's Senior Management Team will lead on the embedding of British Values, together with the governing body. The Senior Management Team will establish guidelines and actions to be taken through the College's operation to ensure that British Values are understood by all and are integral to the College's culture reflecting the College's Values.
- 6.3 This will be achieved through:
- Promoting core values of respect, equality and diversity, democratic society, learner voice and participation throughout the College
 - Building staff and student understanding of the issues surrounding extremism and their confidence to deal with them
 - Actively working with local schools, local authorities, police and other agencies to ensure all staff at the college are aware of their statutory duties under Prevent so young people are not radicalised by external agencies.

7 Responsibilities

The College will:

- 7.1 Ensure that learners feel safe/secure and are listened to, and that they know whom they can approach if they are worried or in difficulty.
- 7.2 Designate a member of staff with overall responsibility for the protection of children and adults at risk, who will also be the Single Point of Contact for Prevent Concerns (SPOC). This is the Head of Learner Services (Designated Safeguarding Person) who will ensure that every colleague and Governor is made aware of the name and role involved.
- 7.3 Designate colleagues with direct responsibility for the day to day management of all issues relating to concerns over learners. These will be the Welfare Officers based on each site.
- 7.4 Refer all concerns or allegations of abuse promptly to the appropriate agencies, via the SPOC.
- 7.5 The SPOC will represent the college at multi agency meetings /Channel Panel meetings in relation to the referral. The SPOC will be responsible for ensuring all colleagues are briefed on the regulations and practice outlined in this policy. This process will be monitored by the Safeguarding Group.

- 7.6 Requests for information from the Police/Security Services regarding individual learners at Coleg Cambria will be handled by the SPOC in accordance with current legislation.
- 7.7 Keep confidential and secure records of all such referrals. It is the SPOC's responsibility to ensure that copies of relevant referral forms and related documentation are held securely in accordance with the College's Data Protection Policy. Confidentiality remains a high priority and suspicions and investigations are shared only with those who need to know. Information is shared under the guidance of North Wales Counter Terrorism Police.
- 7.8 Carry out a risk assessment (Creating Safe Learning Communities) which will ensure that appropriate policies and procedures are in place to identify and support individuals who may be vulnerable and/or at risk and also to provide clear management oversight of the requirements. This risk assessment will be regularly reviewed and updated.
- 7.9 Ensure adequate training is in place for all colleagues, volunteers and partners and records kept.

Colleagues will:

- 7.10 Report any suspicions to the SPOC the same day by verbal referral or using the College Safeguarding Referral Form. Colleagues must not comment on any statements made or conduct any questioning of the learner. Appropriate training is given to colleagues to ensure this takes place.
- 7.11 Complete the External Visitor Speaker form electronically 14 days prior to a visit or online delivery session.

8. Referral Process

- 8.1 Any colleague, or learner may identify concerns about another member of staff or student who are vulnerable to the risk of being drawn into violent extremism, based on information they have received or behaviour they or another individual have observed.
- 8.2 The College believes that it is important for those concerns to be shared in a safe and supportive environment, where appropriate intervention can be offered, if required. Referral should be made via the Safeguarding process which will be monitored by the Welfare Officer on each site and then if appropriate will be passed to the SPOC.
- 8.3 The SPOC will then discuss the concern with the reporting member of staff and if appropriate refer to the Channel Process (facilitated by North Wales Police and the relevant Local Authority) or referred for further support from the College Safeguarding Team.
- 8.4 The SPOC will make the referral to the appropriate statutory agency. The SPOC will represent the college at multi-agency meetings / Channel Panel meetings, in whatever

format that may be held, either in person or virtually, in relation to the referral.

- 8.5 If there is an immediate concern of danger to life or harm the correct referral process is to call 999 and then inform the SPOC at the earliest opportunity.

9. Information Sharing

- 9.1 There may be instances where the College is suitably concerned for a person's welfare to share these concerns with external agencies. This may include referral to the Channel Process, and / or referral to North Wales Police (under the terms of its Information Sharing Agreement).
- 9.2 In reaching a decision to share any information with third parties the College will adhere to its Data Protection policies which are in place. Confidential records of the information shared will be kept by the College's SPOC in accordance with guidelines within the College's policies. In all cases necessity, proportionality, risk and wherever possible the consent of the individual, (or parents for Under 18 year olds) will be key to determining whether information will be shared.

10. Training

- 10.1 Learners will receive regular training and information in order to inform them of, and raise their awareness of, the Prevent agenda as part of their safeguarding training supported by a bespoke tutorial delivered across Curriculum Areas by Progress Coaches.
- 10.2 Information of the Prevent Agenda and Duty will be promoted to students by inclusion in:-
- Curriculum offer, lesson planning and schemes of work
 - Safeguarding posters
 - Safeguarding policy and procedures
 - On line induction information
 - Training and development sessions
- 10.3 Colleagues will receive awareness training and guidance on how to deal with:-
- Inappropriate material and behaviours
 - Disclosures by learners about their exposure to extremist actions, views or materials
 - Accessing extremist material online
 - Parental or peer concerns
 - Intolerance of difference
 - Anti-Western or Anti-British views
 - The impact on the student and the FE Institution
- 10.4 The College will ensure that colleagues are familiar with the Prevent agenda, supported by the provision of refresher training, be able to promote British Values, understand how

they can recognise practice and behaviours in students and colleagues and are aware of the course of action to take if they are concerned. Training will be mandatory via the college's e-learning module which is available to all colleagues to complete and renew every 3 years. Completion records are maintained by the HR Service.

- 10.5 Work Based delivery partners will be expected to undergo training in line with college guidelines and compliance is mandatory.
- 10.6 College Governors receive updates on safeguarding matters which include the Prevent agenda. Governors take a proactive role in the Prevent Strategy and receive training and regular reports from the Designated Safeguarding Person.
- 10.7 The College will recognise the role of the SPOC and arrange support and training and ensure the SPOC represents the college at appropriate meetings.

END